

APPLICATION LETTER

Hassan-Bile Abdi Ibrahim
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Email: hbile04@gmail.com
Baidoa – Somalia

Dear Sir/Madam,
Position: Training Facilitator

RE: APPLICATION FOR VACANCY POSITION

I would like to submit my application the above advertised position in your esteem Office.

I selected this vacant according to my academic qualifications, experience and professional skills in Enumerator.

I have successfully completed **Bachelor Degree in Political Science Department in International Relations** at Imam university in Mogadishu of the year 2015. **and bachelor degree in law and Criminology** at Sombridge university in Mogadishu of the year of 2022

I believe that my strong technical experience and my educational background will make me a very competitive candidate for this post; I have a long-standing knowledge, expertise and experience in this field with reputable international humanitarian Organizations in Somalia.

If you are in seed for strong candidates who have ability to excel in Field, I am your candidate.

I believe that it would be good to meet in person with you to discuss my qualifications and your requirements for this position.

As you can see on my CV, I have more than 6 years of experience in teaching and training in field of motivational coach, Entrepreneurship, innovation. LWT, TOT Certified, management, leadership, civic engagement and community Development as teaching or training **governmental and organizational staffs, university students**. I had the privilege to get all types of trainings for capacity building, career developments in management, leadership, social protection, GBV, Human rights, SMEs training or host inspirational events and more on.

I therefore wish to work with your organization so that I contribute on achieving its goals, mission and vision.

Hoping your positive response

Yours faithfully

CURICULUM VITAE

PERSONAL DETAILS

Names: Hassan-Bile Abdi Ibrahim
Telephone No: +252615500036 / +252-613006004
Email: hbile04@gmail.com
Nationality: Somali
Place of Birth: Dinsor District.
Marital status: Married
Languages: English, Arabic and Somali

My PROFILE:

I am Director of **Somali institute for Humanitarian & Advocacy Studies (SIHAS)** and I have more than 7 years' experience in Teaching of Universities, coaching and training facilitator / consultants in field of: Entrepreneurship, innovation, TVET programs, TOT, leadership, management, human rights, gender-based violence (GBV) or Sexual gender-based violence (SGBV) and social protection training and working in Somalia especially southern Somalia (Kismayo, Mogadishu and Baidoa) Therefore, I have valid skills and sufficient Knowledge in mentoring, coaching, and training for entrepreneurship, innovation, employability skills, gender sensitivity and human rights, social protection and community Development, as consultants, with accordance of Organizational Behavior practices and procedures, training, facilitating workshops

I work with as mentor and training facilitator, consultant to local NGO such SCAG, GREDO, Baidoa University,. SCWRW, and International Organizations such Intersos, Save the children, UNIDO, UNDP, UN Women and UNFPA and Government institutions such, South west state ministries such, MoWHRD, MoLSA, Chamber of commerce and industry, Ministry of Justice and Judicial affairs of South West State of Somalia, Ministry of Justice and Judicial affairs of Jubbaland State of Somalia. Ganaany University, Kismayo University and more on..

KEY SKILLS:

- Well trained and skilled for facilitating training or workshops, class management, participants interactions with good speaking.
- Good computer skills, at least MS-Office application software (MS Word, Excel, Power Point);
- Work in a multi-cultural environment and establish effective working relationships both within and outside the organization.
- Planning and monitoring skills; ability to organize workshops and projects
- Excellent motivational and interpersonal skills, strong analytical and conceptual skills for strategic planning.
- Extensive skills in translation and interpretation

EDUCATIONAL QUALIFICATION

▪ Date	▪ Certificate	▪ Institution
2023 –	▪ Master of Laws (LLM) (Ongoing)	▪ Accord University
2019 - 2022	▪ Bachelor degree of Law (LLM)	▪ Sombridge University
2012 – 2015	▪ Bachelor degree of international relationships	▪ Imam University in Mogadishu
2019 – 2020	▪ Completed Diploma of Human rights & Gender based Violence	▪ SIHAS Institute
2018 - 2019	▪ Completed Diploma of ToT and Teacher Training	South West Training Collage
2006-2007	▪ Diploma of English	▪ Al-Imra institute of languages and computer science
2009-2010	▪ Diploma of computer	▪ Al-Imra institute of languages and computer science
2004-2008	▪ Completed secondary school	▪ Daaru-salam primary and Secondary School
1997-2004	▪ Completed Primary and intermediate	▪ Waberi Primary school in Dinsor

Training and short courses attended

- 21th – 25-February-2023 successful completed 5 days of M &E training at Ogal consulting and Baidoa University
- 17th – 18- January 2022 Date collection tolls such KOBO training at REACH and ACTED
- 25th October and 8th Nov 2018 successful completed 3 weeks training on Entrepreneurship and job creation in Nairobi kenya facilitated by ADESO organization
- 11th – 17- Aug 2022 successful completed 7 days Entrepreneurship and training at SIHAS institute
- 14/Sep-15/Oct/2014: One month of Entrepreneurship course at Imam University
- Two weeks, Seminar certificate: IMAM University. Project management Certificate participation
- Five days: Date collection and entry and M&E tools run by Irman organization

Last Training projects

- I trained 33 participants from local youth-led organizations on support youth to organize state level employment conference bringing on board all key stakeholders implemented by GREDO, supported by SCI and DANIDA as donor
- I trained 15 staffs from MoLSA, MoPED, Baidoa district, refugee and idps commissioner and GIRD org on management and leadership in workplace

- I trained 4 teacher as TOT and adult learning implemented by GIRD and Supported by GIZ
- I trained 375 women and girls on business entrepreneurship skills and value chain in one month at MoWHRD SWSS
- I trained 195 Women and girls on VSLA at MoWHRD,
- I trained 35 youth of Entrepreneurship and business skills at MoLSA and UNIDO and Chamber of commerce and industry
- I trained 32 youth participation and innovation at GREDO
- I trained over 65 participants on Business entrepreneurship skills at GIRD and MoLSA
- I trained 26 youth-led organizations representatives on Leadership and organizational development
- In the last 7 years I am lecturer on Entrepreneurship, Business Skills at ganaany University, Bay University, Baidoa University

WORK EXPERIENCES

ORGANIZATION	LNGO/INGO/GOVERNMENT INSTITUTIONS
POSITION	Training Consultant
PERIOD	SEPT2017– UP TO NOW
LOCATION	SOUTHREN SOMALIA

Main Responsibilities

- Preparing and planning training materials and lessons / pre-test and post-test
- Organize and management of class and participants
- Well delivery of lectures, seminars with good manner with energize
- To ensure and monitoring participants' participation and understand the topics and training objectives
- To promote well discussed in the class and sharing skills and experiences
- Building training reports with in all outputs, pictures, comments in deadlines.
- Managing group works and facilitating the training in good manner.

WORK EXPERIENCES

ORGANIZATION	BAIDOA UNIVERSITY
POSITION	DEAN / LECTURER
PERIOD	SEPT2020– UP TO NOW
LOCATION	BAIDOA-SOMALIA

Main Responsibilities

- Ensure effective communications, oversight of division budgets, and support of instructional policies, procedures, and
- Activities related to the faculty disciplines while supervising division and staff
- To ensure the student well understand the topics

- Informs the Chief Campus Officer about the operation of the division and apprises of challenges and opportunities
- Develops assessment plans for general education core competencies and student learning outcomes
- Assists in the recruitment, selection and orientation of division, department heads, faculty and staff
- Plans and conducts regular division and department head meetings
- To promote and support the students about in the field of management such as, project management, principles of management, strategic management, and leadership& management and so on.
- To promote well discussed and class participation

WORK EXPERIENCES

ORGANIZATION	Ministry of Women and Human rights Development (MoWHRD) of SWSS
POSITION	consultant
PERIOD	March,2021 – NOW
LOCATION	BAIDOA-SOMALIA

Main Responsibilities

- Developing manuals, training guidelines and work plans
- Facilitating the workshops and debates on behalf of the ministry
- Making Assessments and reports
- Building training reports on time
- Supporting office and project staffs (if needed)

Reference

1. Mohamed Suufi Adan

Org: Ministry of Labour and Social Affairs of south west State

Title: Director General (DG)

Email: suufi72@gmail.com

Tell: +252615926949 /+252610299999

2. Asma Mohamed Isack

Org: Ministry of Women, Family Affairs and Human Rights development of SWSS

Title: Director of Planning and Policy

Email: asmoissak@gmail.com

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3. Abdirasak Haji Hussein

Org: Baidoa University

Title: rector

Email: Haadji85@gmail.com

Tell: +252619854669